



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, DECEMBER 11, 2017.

PRESENT:

Dr. L. Ross, Chairperson, Ms. S. Bambridge, Vice-Chairperson, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. G. Buri, Mr. G. Kruck, Mr. J. Murray (by phone), Mr. M. Sefton, Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Mr. G. Malazdrewicz, Assistant Superintendent.

REGRETS:

The Chairperson called the meeting to order at 6:04 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added four (4) items for In-Camera.

Trustee Bowslaugh added one (1) item for In-Camera.

Trustee Sumner added one (1) item for In-Camera.

Trustee Sefton added one (1) item for In-Camera.

Mr. Kruck - Mr. Sefton

That the agenda be approved as amended.

Carried.

1.02 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Board Meeting held November 27, 2017 were circulated.

Mr. Bartlette – Mr. Kruck

That the Minutes be approved.

Carried.

Ms. Bambridge – Mr. Buri

That the Board do now resolve into Committee of the Whole In-Camera. (6:10 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

2.00 IN CAMERA DISCUSSION:

2.01 Student Issues

- Reports

- Trustee Inquiries

- a) Trustee Bowslaugh requested information on a Student Matter.

2.02 Personnel Matters

- Reports

- a) Confidential #1 – Personnel Report was presented.
- b) Mr. Mathew Gustafson, Assistant Superintendent, provided information on a Personnel Matter.
- c) Trustee Ross provided information on a Personnel Matter.

- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports

- a) Dr. Marc Casavant, Superintendent/CEO and Mr. Denis Labossiere, Secretary-Treasurer, provided information on a Property Matter and answered Trustee questions.

- Trustee Inquiries

2.04 Board Operations

- Reports

- a) The Superintendent spoke on a Board Operations matter and received direction from the Board.
- b) Trustee Sefton provided information on a Board Operations matter.
- c) Trustee Bowslaugh spoke on a Board Operations matter.

- Trustee Inquiries

Mr. Sumner – Mr. Bartlette

That the Committee of the Whole In-Camera do now resolve into Board. (6:49 p.m.)

Carried.

The Chairperson called the public portion of the meeting to order at 7:00 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

Trustee Ross recognized Mr. Mel Clark, Director of Facilities and Transportation, on his upcoming retirement after 26 years with the Brandon School Division. Trustee Ross shared several of Mr. Clark's highlights during his career. Trustee Ross thanked Mr. Clark for his years with the Brandon School Division, and wished him all the best, noting that the Division appreciates all his hard work.

Mr. Clark thanked the Board for the recognition and provided further highlights and projects he had worked on over the years. He noted it was fulfilling to work on projects from start to finish and that he felt it was a privilege to work with the BSD staff, where he built some good relationships.

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information

3.02 Communications For Information

3.03 Communications For Action

4.00 REPORT OF SENIOR ADMINISTRATION

Dr. Marc Casavant, Superintendent/CEO, provided highlights on the following items from the December 11, 2017 Report of Senior Administration:

- Administrative Information
 - Celebrations
 - The Indigo Love of Reading Foundation
 - Presentations from Meadows and Riverview Schools, who each received \$10,000 awards from The Indigo Love of Reading Foundation
 - Conference on Sexually Exploited Children and Youth – November 27-28, 2017
 - Manitoba School Boards Association Student Award
- Manitoba Education and Training Correspondence
 - Manitoba Summit on Literacy and Numeracy
 - Presentations
 - Indigenous Elder Update – Mr. Kevin Tacan
 - Continuous Improvement Plan Process – Mr. Mathew Gustafson, Mr. Greg Malazdrewicz
 - Continuous Improvement at Kirkcaldy Heights School – Mr. Jaime Lombaert, Ms. Kimberly Perkins, Ms. Cyrena McLachlan, Mr. Mark Maxon, and Mr. Dave Lewis
 - Middle Years Literacy Specialist – Ms. Cory Nevill
 - Feedback Process on Professional Development Days – Mr. Mathew Gustafson

Trustee Kruck noted he was very impressed with the presentations.

Trustee Bambridge asked if Senior Administration, in regards to the Professional Development Days, will be looking at student attendance the day of and the day after. Mr. Malazdrewicz responded that this data has already been collected.

Ms. Bambridge – Mr. Kruck

That the December 11, 2017 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

- a) Personnel and Policy Committee Meeting

The written report of the Personnel and Policy Committee Meeting held on November 29, 2017 was circulated.

Mr. Murray – Mr. Buri

That the Report be received and filed.

Carried.

b) Finance and Facilities Committee Meeting

The Written report of the Finance and Facilities Committee meeting held on November 30, 2017 was circulated.

Trustee Bartlette asked questions for clarification regarding reduced speed limit in school zones. The Board agreed to add this item to the agenda for the next Joint BSD/City of Brandon meeting.

Trustee Bartlette asked questions for clarification regarding High School travel for Provincial Championships. Mr. Labossiere responded that in regards to travel costs for the MHSAA, last year the Division went over budget by \$1,900. Other funds were available for students in need for extra-curricular activities, and some of these funds were remaining at the end of the school year.

Trustee Kruck indicated that information was to be communicated to Neelin High School, as there were no requests for assistance for students in need last year from this school. Mr. Malazdrewicz responded that he had spoken with Mr. Ralph Clark, Physical Education/Health Education Specialist, about providing information to the three high schools.

Trustee Sumner asked Senior Administration to put together a report regarding the Facility Planning, Capacity and Enrolment report, on how the Division might address some of this minutia and how the Division might look at School of Choice. He indicated it is advisable to have a better understanding of the options available and to consider and endorse what might be some difficult choices to be made by Senior Administration and individual School Administrators. The Board agreed to request this report from Senior Administration.

Trustee Bowslaugh suggested that the Facility Planning, Capacity and Enrolment report be sent to the Minister of Finance. Trustee Ross indicated that a meeting has been requested with the Minister of Education and that this information was shared in many forms repeatedly. Dr. Casavant indicated that the Secretary-Treasurer's office should re-establish a connection with the Minister's office to set up a meeting. This information would be presented to the Minister at that time.

Trustee Ross asked how many students we are busing because there is no neighbourhood school. Mr. Malazdrewicz responded that approximately 400 students are being bused who would be within a 5-10 minute walk to a neighbourhood school.

Mr. Sefton – Mrs. Bowslaugh

That the Report be received and filed.

Carried.

(Trustee Bambridge exited at 8:45 p.m. and returned at 8:48 p.m.)

c) Education and Community Relations Committee Meeting

The written report of the Education and Community Relations Committee meeting held on December 4, 2017 was circulated.

Trustee Murray suggested using funds from the PD Budget on Anti-Bullying initiatives and sessions for teachers. Trustee Ross indicated she thought this was an operations matter, not a Board

decision. Trustee Kruck noted that student safety is a Board responsibility. Trustee Buri asked Senior Administration to advise if there will be PD on Anti-Bullying. Dr. Casavant responded that the Division is currently unpacking the social behavioural issues that schools are identifying. It is his hope that whatever they unpack that are the issues in the schools become the focus of the direction that the Division will be going to help deal with those social behavioural issues.

Mr. Buri – Mr. Kruck
That the Report be received and filed.
Carried.

5.02 Delegations and Petitions

5.03 Business Arising

- From Previous Delegation

- From Board Agenda

- MSBA Matters

- a) Memo – North Forge Partnership to Develop Options for Provincial Early Years Literacy/Numeracy Strategy

Mr. Malazdrewicz indicated that the parameters around this partnership focus on early years and bridging into pre-school and really are looking to develop levels of performance in preparation for grade 1. It is an early intervention approach. The partnership outline was circulated to the Division's community partners across the city and there was a presentation at the last Board meeting from Veronica Adams with regards to her inter-agency work. Mr. Malazdrewicz has spoken with Ms. Adams around exploring this with 2 or 3 of the partnerships the Division has around the Healthy Child Coalition. Ms. Adams will find out if there are partners interested in exploring this.

- b) Ebulletin – November 22, 2017
- c) Minister's Letter re: Respect in Schools Program
- d) Save the Date re: Manitoba Summit

Trustee Sumner spoke and provided information on the upcoming MSBA Provincial Summit on Literacy and Numeracy on January 9, 10 and 11, 2018 in Winnipeg. Asked if there is a will on the part of the Board to have a representative from Brandon School Division at this summit.

Trustee Ross asked that the Board stay after the meeting to discuss this matter further.

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

102/2017 Mr. Buri – Ms. Bambridge

That, in accordance with Article 8 of the Collective Agreement between the Division and the Brandon Teachers' Association, a total of 3 (three) increments for the first 3 (three) years of experience and an additional 4 (four) increments for the remaining years of experience, providing a total of 7 (seven) increments for work related experience be recognized for Mr. Timothy Taylor.

Trustee Bartlette asked why, since this information is covered in the Collective Agreement, does this information continue to come to the Board as a motion.

Mr. Malazdrewicz responded that the method for calculating the accrual for the individual employee is covered under the Collection Agreement, but as it's a technical education position it has to be approved by the Board of Trustees because of its contractual and financial obligation.

Carried.

5.06 Bylaws

Mr. Sefton

By-Law 13/2017

2nd Reading

That By-Law 13/2017 being a by-law to regulate the proceedings of the Board of Trustees of the Brandon School Division and repealing By-Law 3/2014 passed on September 22, 2014 (as amended by By-law 6/2014 on January 12, 2015, By-law 10/2015 on January 11, 2016, By-law 3/2017 on April 24, 2017 and By-law 9/2017 on October 10, 2017) be now read for the second time, having been first read on November 27, 2017.

Carried.

Mr. Bartlette

By-Law 14/2017

2nd Reading

That By-Law 14/2017 being a by-law to authorize payment of indemnities and mileage to Trustees and repealing By-Law 4/2014 passed on September 22, 2014 (as amended by By-Law 2/2015 on April 13, 2016, By-Law 1/2016 on March 7, 2016, By-Law 10/2017 on September 11, 2017) be now read for the second time, having been first read on November 27, 2017.

Carried

Mr. Kruck

By-Law 1/2018

1st Reading:

That By-law 1/2018 being a borrowing by-law in the amount of \$781,200 upon the credit of the Division by the issue and sale of the security to meet partial costs for several construction projects in the Division be now read for the first time.

Carried.

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

- a) Finance and Facilities Committee Meeting – 1:00 p.m., Tuesday, December 19, 2017, Boardroom.
- b) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, January 8, 2018, Boardroom.

c) Upcoming Budget Dates:

- Regular Board Meeting – Presentation of Preliminary Budget – 7:00 p.m., Monday, February 12, 2018, Boardroom.
- Public Budget Consultation Forum – 7:00 p.m., Thursday, February 15, 2018, Green Acres School Gymnasium.
- Budget Deliberations – 9:00 a.m., Tuesday, February 20, 2018, Boardroom.
- Regular Board Meeting – Public Presentations re: Proposed 2018-2019 Budget – 7:00 p.m., Monday, February 26, 2018, Boardroom.
- Regular Board Meeting - Final Budget Approval – 7:00 p.m., Monday, March 12, 2018, Boardroom.

7.00 ADJOURNMENT

Mr. Buri – Mrs. Bowslaugh

That the Board do now adjourn. (9:51 p.m.)

Carried.

Chairperson

Secretary-Treasurer